

**NDISD BOARD OF TRUSTEES ANNUAL CALENDAR FOR DISTRICT  
PLANNING AND EVALUATION**

<b>JUNE</b>	<ul style="list-style-type: none"> <li>◆ Special Called Board Meeting Budget Workshop #3</li> <li>◆ Final Budget Amendment #4</li> <li>◆ Public hearing for budget</li> <li>◆ Approve District Improvement Plan (or in July)</li> <li>◆ Set Tax Rate</li> <li>◆ Adopt budget</li> <li>◆ TASB 1<sup>st</sup> reading</li> <li>◆ Plan trustees team building session.</li> <li>◆ TASB Summer Leadership Institute (SLI) Conference</li> <li>◆ Superintendent designee for hiring in the month of July</li> <li>◆ Approve Employee Stipends</li> <li>◆ Resolution for employee incentive payment</li> <li>◆ Order of School Board Election ( Even Number Years)</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>◆ No Scheduled Board Meeting</li> </ul>
<b>AUGUST</b>	<ul style="list-style-type: none"> <li>◆ PDAS Appraiser calendar and Appraisers</li> <li>◆ Purchasing Cooperative Interlocal Agreement and Resolution</li> <li>◆ Quarterly and annual investment reports</li> <li>◆ Approve local DEC policy for paying local leave benefit</li> <li>◆ TASB update 2<sup>nd</sup> reading</li> <li>◆ TEAM building session.</li> <li>◆ Consider resolutions for TASB Delegate Assembly</li> <li>◆ Elect TASB Delegates</li> <li>◆ Review &amp; approve revisions to NDISD Student Code of Conduct</li> <li>◆ Approve Resolution and Joint election contracts with Upshur and Harrison counties (even years)</li> <li>◆ Approve early Voting Clerk and Deputy Clerks (even years)</li> </ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"> <li>◆ TASA/TASB State Convention</li> <li>◆ Recognition of students</li> </ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"> <li>◆ TAPR reports are issued to districts and campuses and Accountability ratings released.</li> <li>◆ Review and approve Campus plans</li> <li>◆ Quarterly Investment Report</li> <li>◆ Hold public hearing for FIRST Rating (or in November)</li> <li>◆ Nominate candidates for Upshur &amp; Harrison county Appraisal District Boards by resolution (odd numbered years)</li> <li>◆ Highlight of students</li> <li>◆ Budget Amendment #1</li> <li>◆ 4-H Resolution</li> <li>◆ Recognition of students</li> </ul>
<b>NOVEMBER</b>	<ul style="list-style-type: none"> <li>◆ Canvass election returns for ND Board of Trustees (even years)</li> <li>◆ Administer Oaths of Office (even years)</li> <li>◆ Issue Certificate of Election (even years)</li> <li>◆ Reorganize Board (even years)</li> <li>◆ Update TASB Policy BBB (Local) after election (even number years only)</li> <li>◆ Review and sign board code of conduct (even years)</li> <li>◆ Vote on candidates for Upshur &amp; Harrison county Appraisal District Boards by resolution (odd numbered years)</li> <li>◆ Hold public hearing for FIRST Rating (if not held in October)</li> <li>◆ Review and Approve Annual Independent Financial Audit Report</li> <li>◆ Approve engagement letter for next year's auditor if presented</li> <li>◆ Recognition of students</li> </ul>

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	<ul style="list-style-type: none"> <li>◆ TASB Update #1</li> </ul>
<b>DECEMBER</b>	<ul style="list-style-type: none"> <li>◆ Superintendent submits self-evaluation to the board</li> <li>◆ Announcement of Board Training Hours</li> <li>◆ Employee Incentive Payment</li> <li>◆ Schedule Team Building and topic</li> <li>◆ Presentation of Needs Assessment (every 3-5 years)</li> <li>◆ TASB Update 2<sup>nd</sup> reading</li> <li>◆ Recognition of Students</li> </ul>
<b>JANUARY</b>	<ul style="list-style-type: none"> <li>◆ Board takes action on superintendent's contract.</li> <li>◆ Public Hearing Annual Performance Reports and Campus Report Cards</li> <li>◆ Quarterly Investment Report</li> <li>◆ Upshur County Shared Services Arrangement and Interlocal Agreement</li> <li>◆ School Board Appreciation Month</li> <li>◆ Recognition of Students</li> <li>◆</li> </ul>
<b>FEBRUARY</b>	<ul style="list-style-type: none"> <li>◆ Contract recommendations for administrators brought to the board.</li> <li>◆ Consider March Board meeting date in regards to spring break.</li> <li>◆ Recognition of Students</li> <li>◆ School Calendar approval</li> <li>◆ Budget Amendment #2</li> <li>◆ Renewal of pasture land</li> <li>◆ Recognition of students</li> </ul>
<b>MARCH</b>	<ul style="list-style-type: none"> <li>◆ Consider Administrator contracts</li> <li>◆ Certify Superintendent to Regional Advisory Committee Region 7</li> <li>◆ TASB Update 1<sup>st</sup> reading</li> <li>◆ Vote for Region 7 Board Members</li> <li>◆ Recognition of Students</li> </ul>
<b>APRIL</b>	<ul style="list-style-type: none"> <li>◆ Non administrative contract recommendations are brought to the board by the superintendent.</li> <li>◆ Proposed contract non-renewal notices are sent to employees, if applicable.</li> <li>◆ Quarterly Investment Report</li> <li>◆ Budget Amendment #3</li> <li>◆ TASB Update 2<sup>nd</sup> reading</li> <li>◆ Instructional material allotment and TEKS Certificate</li> <li>◆ Recognition of Students</li> <li>◆ Budget Workshop #1</li> <li>◆ Recognition of students</li> </ul>
<b>MAY</b>	<ul style="list-style-type: none"> <li>◆ Budget Workshop #2</li> <li>◆ Discuss STARR results</li> <li>◆ Discuss upcoming TASB conferences</li> <li>◆ Set date to adopt proposed tax rate and date for public hearing to set tax rate and adopt proposed tax rate</li> <li>◆ Bank Depository bids (every 2-3 years)</li> <li>◆ Recognition of Students</li> </ul>

Disclaimer: this is not a board agenda, only items that are usually discussed within the month